
MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award - Transportation Fuels, B24-2000
DATE: 5/23/2024
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration

The Center for Instruction, Technology & Innovation (CiTi) coordinated a cooperative bid for fuel commodities for the participation of CiTi and the following school districts: Altmar-Parish-Williamstown Central School District, Central Square Central School District, Hannibal Central School District, Mexico Academy and Central School District, Oswego City School District, Phoenix Central School District and the Sandy Creek Central School District. Additionally, the following municipalities participate in the bid: Town of New Haven (New York), Town of Parish (New York), and Town of Scriba (New York).

Transportation Fuels Bid, B24-2000, was released to bidders on March 18, 2024. The bid packet and vendor response sheet were emailed directly to eleven (11) potential bidders, the bid opportunity appeared on CiTi's public website and the solicitation was posted through BidNet Direct, an online bid distribution and management system. BidNet Direct matched the solicitation with sixty-seven (67) potential suppliers. Additionally, a legal notice advertising the bid solicitation appeared in CiTi's legally designated newspaper, the Palladium Times, on March 21, 2024.

Sealed bid responses and electronic bid responses via BidNet Direct were accepted for B24-2000 until 12:30 p.m. on April 16, 2024 and a public bid opening was held at that time and made available virtually via Zoom. A total of four (4) vendors responded to the solicitation with a pricing proposal. Two (2) bidders submitted a sealed bid response and the other two (2) bidders submitted an electronic response via BidNet Direct.

The bid solicitation requested pricing for seven (7) fuel commodities and reserved the right to award the in a line-by-line or lot-by-lot manner. This bid will be awarded in a line-by-line manner and an illustration of the responses received and a tabulation of the analysis appears on the following pages.

Analysis: Fixed Net Pricing is allowed for Propane and Non-Ethanol 90-Octane only. The awarded contract price for these two (2) commodities will be firm and fixed for the contract duration of one (1) year, beginning July 1, 2024 and ending June 30, 2025. All other fuels were bid as variable pricing with an escalator rate which will remain firm and fixed for the duration of the contract. The escalator rate will be added (or subtracted) to the amount of the weekly fuel market price as posted on the OPIS Oil Price Daily report (New York Harbor Barge Reseller rack for SYRACUSE, NEW YORK).

The bid solicited for 88,320 gallons of ULSK Kerosene. Bid participants do not purchase this product as a stand-alone item. This product is purchased as part of the following winter blend products: 60/40 Diesel Winter Blend; 80/20 Diesel Winter Blend; and 70/30 Fuel Oil Winter Blend. There will be no award for ULSK Kerosene, the award for this product is represented in the Winter Blends section of the Award Recommendation Chart that appears on page 4.

The Oil Price Information Service (OPIS) Oil Price Daily report weekly posting of the market prices will fluctuate. The pricing will change the Friday morning of each week and will hold firm for the week following. Updated pricing will be provided on each following Monday for the duration of the contract.

Variable Rate Pricing Bid Responses:

ESCALATOR RATE (PER GALLON) FOR <u>TW DELIVERY</u> (<5,499 GALLONS)				
	Buell Fuels, LLC	Mirabito Energy Products	NOCO Energy Corp.	Petroleum Traders Corp.
ULSK #1 Kerosene	\$0.0125	-\$0.0233	\$0.0595	No Bid
#2 Fuel Oil	\$0.1495	\$0.2222	\$0.1875	No Bid
ULSD #2 Diesel	\$0.1345	\$0.1397	\$0.0970	No Bid
87 Unleaded Gasoline	\$0.2950	\$0.0974	\$0.1495	No Bid
89 Unleaded Gasoline	\$0.3950	\$0.1974	\$0.1545	No Bid

The lowest escalator rate bid for each fuel type is highlighted in yellow above.

Variable Rate Pricing Bid Responses (Continued):

ESCALATOR RATE (PER GALLON) FOR <u>MT DELIVERY</u> (MIN. OF 5,500 GALLONS)				
	Buell Fuels, LLC	Mirabito Energy Products	NOCO Energy Corp.	Petroleum Traders Corp.
ULSK #1 Kerosene	-\$0.0125	-\$0.0100	\$0.0100	\$0.0013
#2 Fuel Oil	\$0.0415	\$0.0135	\$0.0025	\$0.0399
ULSD #2 Diesel	\$0.0495	\$0.0289	-\$0.0100	-\$0.0361
87 Unleaded Gasoline	\$0.0349	\$0.0098	\$0.0075	-\$0.0472
89 Unleaded Gasoline	\$0.0399	\$0.0278	\$0.0175	-\$0.0472

The lowest escalator rate bid for each fuel type is highlighted in yellow above.

Fixed Rate Pricing Bid Responses:

FIXED NET (PER GALLON) PRICING				
	Buell Fuels, LLC	Mirabito Energy Products	NOCO Energy Corp.	Petroleum Traders Corp.
Propane	\$1.749	\$2.0500	No Bid	No Bid
Non-Ethanol 90-Octane	\$4.499	\$5.2500	No Bid	No Bid

The lowest rate is highlighted in yellow above.

Award Recommendation:

Fuel Type	Gallons	TW Deliveries (< 5,499 Gallons) Escalator Rate per Gallon <u>PLUS</u> the Per Gallon OPIS Posting from March 15, 2024		MT Deliveries (Min. Delivery 5,500 Gallons) Escalator Rate per Gallon <u>PLUS</u> the Per Gallon OPIS Posting from March 15, 2024	
		Low Bid	Awarded Supplier	Low Bid	Awarded Supplier
#2 Fuel Oil	316,300*	\$3.0365 per gallon	Buell Fuels, LLC.	\$2.8895 per gallon	NOCO Energy Corp.
ULSD #2 Diesel	548,780*	\$3.1341 per gallon	NOCO Energy Corp.	\$3.0010 per gallon	Petroleum Traders Corp.
87 Unleaded Gasoline	264,900	\$2.8145 per gallon	Mirabito Energy Products	\$2.6699 per gallon	Petroleum Traders Corp.
89 Unleaded Gasoline	72,000	\$3.0454 per gallon	NOCO Energy Corp.	\$2.8437 per gallon	Petroleum Traders Corp.
Propane	2,000	\$1.749 per gallon	Buell Fuels, LLC	N/A	
Non-Ethanol 90-Octane	900	\$4.499 per gallon	Buell Fuels, LLC	N/A	
WINTER BLENDS					
Fuel Oil Winter Blend (70/30)	9,000 (6,300 Fuel Oil and 2,700 ULSK)	\$3.2215 per gallon	Buell Fuels, LLC.	N/A	
ULSD/ULSK Winter Blend (60/40)	161,800 (97,080 ULSD and 64,720 ULSK)	\$3.3606 per gallon	NOCO Energy Corp.	\$3.2574 per gallon	Petroleum Traders Corp.
ULSD/ULSK Winter Blend (80/20)	104,500 (83,600 ULSD and 20,900 ULSK)	\$3.2473 per gallon	NOCO Energy Corp.	\$3.1292 per gallon	Petroleum Traders Corp.

**Total gallons for #2 Fuel Oil and ULSD #2 Diesel includes the amounts needed to fulfill the winter blends.*

Bid Contract Dates: July 1, 2024 to June 30, 2025 with optional renewal terms to extend all or any part of the contract for up to a maximum of two (2) additional (12) twelve-month periods.